



Services & Costs

2023

## Fire Alarm Zone Plans

*Prices include all building drawing work where original drawing files do not exist.*

	Email only (PDF)	Silver Anodised Snap Frame	HILUX® Photoluminescent	Acrylic c/w stand-off fixings	Anoprinted Aluminium
<b>Up to 5 Zones</b> <i>(A4 size)</i>	<b>£40</b>	<b>£50</b>	<b>£90</b>	<b>£105</b>	<b>£150</b>
<b>Up to 5 Zones</b> <i>(A3 size)</i>	<b>£40</b>	<b>£60</b>	<b>£110</b>	<b>£130</b>	<b>£220</b>
<b>Up to 10 Zones</b> <i>(A3 size)</i>	<b>£80</b>	<b>£100</b>	<b>£150</b>	<b>£160</b>	<b>£260</b>

*Fire Alarm Zone Plans over 10 zones are priced based on receiving existing building plan files in either .DWG or original .PDF formats. Additional CAD charges may apply for re-drawing building plans.*

	Email only (PDF)	Silver Anodised Snap Frame	HILUX® Photoluminescent	Acrylic c/w stand-off fixings	Anoprinted Aluminium
<b>Up to 20 Zones</b> <i>(A3 size)</i>	<b>£115</b>	<b>£135</b>	<b>£200</b>	<b>£220</b>	<b>£300</b>
<b>Up to 40 Zones</b> <i>(A2 size)</i>	<b>£155</b>	<b>£185</b>	<b>£275</b>	<b>£300</b>	<b>£450</b>

Additional zone plans for additional CIE locations *(fire alarm panels and repeater panels)*.

	Email only (PDF)	Silver Anodised Snap Frame	HILUX® Photoluminescent	Acrylic c/w stand-off fixings	Anoprinted Aluminium
<b>A4 size</b>	<b>£10</b>	<b>£10</b>	<b>£60</b>	<b>£75</b>	<b>£110</b>
<b>A3 size</b>	<b>£10</b>	<b>£20</b>	<b>£80</b>	<b>£95</b>	<b>£180</b>
<b>A2 size</b>	<b>£10</b>	<b>£30</b>	<b>£120</b>	<b>£130</b>	<b>£295</b>

## System Layouts & As Fitted Drawings

Fire alarm system layout drawings and As Fitted record drawings for compliance with BS 5839-1:2017 recommendations for handover documentation.

	Drawing setup / device layout only	As Fitted	TOTAL
Up to 100 devices	£40	£45	<b>£85</b>
Up to 200 devices	£75	£90	<b>£165</b>
Up to 300 devices	£100	£140	<b>£240</b>
Up to 400 devices	£125	£185	<b>£310</b>
Up to 500 devices	£150	£230	<b>£380</b>

## Snap Frames

Front loading silver anodised aluminium snap frames with mitred corners.

A4 15mm profile silver 'snap' frame	<b>£10</b>
A3 15mm profile silver 'snap' frame	<b>£12</b>
A2 25mm profile silver 'snap' frame	<b>£20</b>

## Fire & Emergency Systems Log Books

A4 44 page Fire and Emergency Systems log books for recording all testing, events and maintenance visits.

	Cost per book	Branding (one off charge)	Total Cost
50 Log Books (minimum order)	£4.50	£75	<b>£300</b>
100 Log Books	£3.75	£75	<b>£450</b>
500 Log Books	£3.25	Free	<b>£1625</b>
1000 Log Books	£2.75	Free	<b>£2750</b>

# Fire Alarm System Design

## **Fire Alarm System Design support for systems up to approx. 100 devices.**

As a BAFE accredited company, we can support you with the design of Fire Alarm and Detection Systems, using our knowledge and experience to enhance your business. We offer the following services:

### ✓ **Fire Alarm System Design**

Send us the scaled plans of the building with the chosen category of system required, we'll complete the design and return marked up plans showing the proposed system, BS 5839-1 design certificate, design notes and device quantity (take-off) spreadsheet.

### ✓ **Fire Alarm System Design Review**

Send us the scaled plans of the building showing the current fire alarm system design with the chosen category of system required, we'll review the design and return a BS 5839-1 design certificate and our associated design notes.

### ✓ **Fire Alarm System Take Off**

Send us the plans of the building showing the current fire alarm system design and we'll create a device quantity (take-off) spreadsheet.

### ✓ **Fire Alarm System Zoning**

Send us the plans of the building with details of the fire alarm system and we'll zone the system to comply with the recommendations of BS 5839-1:2017.

Product/Service	Price
Fire Alarm System Design or Design Review	<i>from</i> <b>£50</b>
Fire Alarm System Take Off	<b>£40</b>
Fire Alarm System Zoning	<b>£40</b>
BAFE Design Certificate	<b>£35</b>

*Completion of CAD drawings of all completed fire alarm system layouts and zone plans is charged at our current published rates.(see page 1)*

## QUALITY DRAWING OFFICE SERVICES LIMITED (QDOS)

### TERMS & CONDITIONS OF SALE

#### 1. DEFINITIONS

- 1.1. In these Terms and Conditions of sale, the following definitions apply:

**“Customer”**

means the person, firm or corporate body together with any subsidiary or associated company as defined by the Companies Act 1985 to whom the **Company** provides its services to;

**“Company”**

means **Quality Drawing Office Services Ltd, 2<sup>nd</sup> Floor, Chichester House, Chichester Street, Rochdale, OL16 2AX**

#### 2. COPYRIGHT

- 2.1 It is the Customer's responsibility to ensure that all material presented for processing is free from any third party claim of copyright.
- 2.2 In the event that any material is accepted by us without a certificate of copyright or owner's consent, the Customer shall nonetheless be deemed by requesting us to process such material to be certifying that there is no third party claim to copyright therein.
- 2.3 Should it arise that changes are required to any drawing previously produced by the Company for a third party, the Customer will be required to submit AutoCAD or original PDF files to the Company for completion of said changes. Subsequently, by submitting these files, paragraph 2.2 then applies.
- 2.4 For clarity, any drawing previously completed by the Company is held electronically in our secure archives. Under no circumstances will these electronic files be released to anyone other than the Customer who requested the initial drawings and it will be deemed that once payment is made these files are the property of the initial Customer. Releasing or amending these drawings for a 3<sup>rd</sup> party will only be completed on receipt of the files in paragraph 2.3 or with written confirmation from the initial Customer to the Company.

#### 3. CHARGES

- 3.1 The Customer agrees to pay such charges of the Company as shall be notified to and agreed with the Customer.
- 3.2 Unless otherwise agreed, any grant of credit facilities is made on the condition that payment is made within 30 days. The charges are invoiced to the Customer on completion of the works. The Company reserves the right to charge interest on any overdue amounts at the rate of 2% above the base rate from time to time of the Bank of England from the due date until the date of payment.
- 3.2.1 Where payment is not made within 30 days, all costs incurred by the company in recovering the debt will be added to the amount due by the Customer.
- 3.3 Where payment is made by cheque, the company shall not be deemed to have received payment until the payment has cleared.
- 3.4 Where the customer receives completed drawings by post, the customer is deemed to accept the courier charges incurred which the company will list on the clients invoice. Courier charges are flexible and in line with current fuel prices. Please ask us for our current flat rate courier charge for your address. Higher charges may apply to deliveries in Northern Ireland and parts of Scotland.
- 3.5 Fixed price zone plan costs are calculated based on the number of zones, which should be in accordance with the recommendations of BS 5839-1:2017. The company reserves the right to withdraw the offer for projects not zoned in accordance with BS 5839-1:2017.
- 3.6 The company shall carry out work under written instruction from the customers employees, including but not limited to email and postal instructions. Should a purchase order number or reference be required on the invoice to meet the customers own company procedures, it is the responsibility of the customer to provide this prior to invoicing. The absence of a purchase order number or reference does not indemnify the customer from any charges due.

#### 4. RETENTION OF TITLE

- 4.1 All goods will remain the property of the company until the price has been paid in full and the customer shall remain a bailee only until payment is made.

#### 5. LIABILITY

- 5.1 No liability will be accepted by the company for failure to meet delivery dates and/or deadlines, however caused.
- 5.2 No liability will be accepted by the company for the cost of any printing or encapsulations which include errors made by either party due to misinterpretation of information submitted by the customer or approved for printing by the customer.

#### 6. INTELLECTUAL PROPERTY

- 6.1 All projects are returned in portable document format (PDF) and also AutoCAD (DWG) formats on request. The design of the common template, including all graphics, colours, icons, AutoCAD layer configuration, AutoCAD blocks, AutoCAD template files remains the intellectual property of the Company.
- 6.2 The company grants the customer the sole right to use the electronic files emailed to the customer to make further changes or additions to the files and to print and to display the changed files.
- 6.3 The company expressly does not grant the customer the right to discharge these rights in 6.2 to any 3<sup>rd</sup> party for completion of further projects for any other party other than the customer.